



“TECS: the place where **everyone** makes a difference and **lives are changed**” - See for yourself [here](#).

# Individual FIP Job Profile

Check us out at:

[www.tecsemployment.com](http://www.tecsemployment.com)

## About TECS

TECS is an innovative Company that aims to deliver full immersion English language learning programmes in Spain. We do this through our four departments:

- Camps for Schools: Mini residential camps for schools that run between 3-7 days at a time.
- Summer Camp: We have summer camps all over Spain in July and August
- English Academies: English classes for kids, teens and adults in El Puerto de Santa Maria and Jerez de la Frontera.
- Language Travel: 2-3 week programmes where we take students abroad during the summer. We have programmes in Ireland, the U.K, USA, and Canada.

## What type of Company is TECS to work at?

TECS is a dynamic company that has been at the top of its field in offering full immersion programmes for over 20 years. Everyone in TECS has been a monitor or teacher on our camps previously, meaning that we know first-hand what it is like to work on our camps and how to best train, prepare and inspire our staff to have the same amazing experience that we have had.

We are full of energy and have a true passion for our programmes, which we hope to pass onto you! We are a hard working team who genuinely strive to produce a great experience for our students. We believe that great staff are the key to running great programmes and we have the experience to help our staff to be dedicated, passionate unit that works well together to create the best programmes for our students, whilst also working in a fun environment.

## About the Position

We have a year round team of monitors and teachers that staff our mini camps for schools. However, multiple times a year we have certain camps that need more staff due to them being particularly large or running at the same time. For this reason we do offer the possibility of hiring staff for the few days of a camp.

### 1. EFL Teachers

All of our camps are residential English camps, meaning that we offer 3-4 hours of English class in the mornings. As an English teacher you will be responsible for using our extensive amount of materials and resources to plan and execute these classes. Teachers on our camps also are responsible for things like meal times, projects and sports.

### 2. Monitors (or Counsellors)

Monitors are responsible running all of the times of the day outside of English class. As a monitor you will run sports, supervise meal times, showers, evening entertainments and put the campers to bed.



## Job Responsibilities + Tasks

### GENERAL

1. Ensure the safety and well-being of our students at all times.
2. Commit to professional development through continued learning and mutual support and feedback.
3. Maintain a high standard in personal grooming and dress appropriately for the work you are doing.
4. Look after students' welfare, make sure to be aware of any issues and try and resolve these as best as possible.
5. Ensure the safety and well-being of our students at all times.

### TEACHERS ONLY:

1. Teach up to 4 hours of English as a Foreign Language to an allocated group of around 10-15 children. (The age and level of the group will be determined before the Camp and communicated to you to assist in your planning.)
2. Plan and organise above-mentioned classes
3. Monitor the progress of the students and keep a record of progress.
4. Teachers with driving licenses will be asked to drive the company car to and from the camp.

### DURING CAMPS

1. To ensure TECS campers have the best possible experience.
2. To ensure the safety and welfare of the campers at all times.
3. To represent TECS positively at all times.
4. Motivate and inspire the campers to use and learn the most English on camp possible.
5. Prepare, plan and execute 3-4 hours of English class each morning.
6. Supervise campers during wake up, putting to bed, meal times, showers, etc.
7. Eat breakfast, lunch and dinner with the assigned leader group, ensuring proper table control, manners and that each child eats sufficiently.
8. Be in charge of planning and running Arts and Crafts or Project sessions, ensuring quality of activity and that children exercise respectful behaviour at all times.
9. To run all activities and sports as assigned.
10. All camp staff sleep onsite during the 3-5 days of the mini camps.
11. Must wear red TECS polo at all times.
12. Once the children depart all staff will need to assist with the tidy up of the camp facilities and materials, and help transport them back to our base.

### HOURS OF WORK:

The hours of work will vary a lot, as candidates must recognise that working on the actual camps is anything but 9-5 living, with long hours needing to be put in by all camp staff. Staff will all receive approximately 3 hours of time off each day. This will usually be during English class for monitors, and in the evenings after dinner for teachers.



## What we're looking for: Requirements + Knowledge/Skills

### QUALIFICATIONS/ REQUIREMENTS

#### Essential:

1. An EU passport or Spanish residence / work permit.

#### Preferred:

2. Teachers: CELTA or TRINITY TESOL certificate (pass B preferred) or equivalent. We may make an exception for someone with a teaching degree or someone with exceptional past experience with children.
3. College/University Bachelor's Degree or higher
4. Full EU Driving License.

### EXPERIENCE

#### Essential:

1. Experience of working with children.

#### Preferred:

1. Teaching or TEFL experience
2. Summer camp experience, but not essential.
3. Experience of organising activities for small groups of children and preferred experience of working with foreign language children.

### KNOWLEDGE/SKILLS

#### Essential:

1. A positive attitude towards the job and the ability to respond positively to challenges and workload.
2. A professional and above all flexible attitude towards all responsibilities.
3. Good interpersonal skills, with ability to communicate effectively and professionally with others;
4. High energy levels and a young but responsible and mature outlook on life and work.

## Statement of Written Particulars

	CAMP EFL TEACHER	CAMP MONITOR
<b>Wage</b>	<ul style="list-style-type: none"><li>• €60 Net for each full camp day.</li><li>• €30 Net for each half camp day.</li></ul>	<ul style="list-style-type: none"><li>• €45 Net for each full camp day.</li><li>• €30 Net for each half camp day.</li></ul>
<b>Start</b>	All staff are required to arrive two days before a programme begins. The day before each programme will be used for preparation, training, and to transport materials to the campgrounds. These days will not be counted as camp days.	
<b>Finish</b>	All staff are required to work until the end of the day.	

### **OTHER CONDITIONS**

- Accommodation will be provided free of charge for the entire time.
- Food will be provided when the camp is functioning but not before or after.